

**BEAUFORT COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
April 7, 2015**

The Beaufort County Community College Board of Trustees met Tuesday, April 7, 2015, at 6:30 p.m. for dinner in the Multi-Purpose Room of Building 10 followed by the Board of Trustees' Meeting which was held in the Board Room of Building 10 and began at 7:00 p.m. The Property, Education Programs, Finance, Personnel, and Executive Committees met before the Board meeting.

**BOARD MEMBERS PRESENT**

Betty Randolph, Vice Chair  
Jim Chesnutt  
Cindy Davis  
Julian Goff  
Frank "Bo" Lewis  
Cornell McGill  
SGA President Jordan Pooser  
James "Cotton" Rawls  
Mitchell St. Clair, Sr.  
Dr. Laura Staton  
Bill Wall

**BOARD MEMBERS ABSENT**

Russell Smith, Chair  
Ashley Woolard

The following staff members were present: Dr. Barbara Tansey, President; Dr. Crystal Ange, Vice President of Academics; Mr. Rick Anderson, Vice President of Student Services; Mr. Mark Nelson, Vice President of Administrative Services; Dr. Jay Sullivan, Vice President of Research and Institutional Effectiveness; Mrs. Stacey Gerard, Vice President of Continuing Education; Mrs. Betty Gray, Public Relations Coordinator; Mrs. Morgan Bland, Human Resources Specialist and Mrs. Jennie Singleton, Executive Assistant to the President. Others present included Ranee Singleton, PLLC legal counsel.

**PRAYER**

Vice Chair Randolph led the prayer.

**MISSION STATEMENT/ETHICS AWARENESS**

Vice Chair Randolph called attention to the Mission Statement of the College. In complying with the N.C. State Ethics Commission's directive, Vice Chair Randolph read the Ethics Awareness and Conflict of Interest Reminder. Hearing no conflict stated, Vice Chair Randolph continued with the agenda.

**AMBASSADORS**

Vice Chair Randolph called on Mr. Nelson to introduce the BCCC Foundation Ambassador present for the meeting. Mr. Nelson introduced Ms. Caren Cooper who is in

the nursing program at BCCC. Ms. Cooper delivered a presentation to the board about her experience at BCCC and appreciation of the scholarship. Vice Chair Randolph thanked her for her inspiring words.

### APPROVAL OF MINUTES

Vice Chair Randolph called for a motion approving the minutes of the February 3, 2015 meeting of the Board. Upon motion by Dr. Staton and a second by Mr. McGill, the Board unanimously approved the minutes as presented.

Vice Chair Randolph called for a motion approving the minutes of the February 26, 2015 Board Retreat. Upon motion by Mr. Wall and a second by Dr. Staton, the Board unanimously approved the minutes as presented.

Vice Chair Randolph called for a motion approving the minutes of the February 26, 2015 meeting of the Board. Mr. Wall said he questioned the statement “in the interim, to begin asking loan applicants for contact information for their extended family.” After discussion and upon motion by Mr. Wall and a second by Mrs. Davis, the Board unanimously approved the minutes as presented. It was noted that this is will no longer be an issue as BCCC is now out of the loan business.

### OLD BUSINESS

Vice Chair Randolph called for items of old business that needed to be brought before the board. Mr. Chesnutt asked for a report on the response to BCCC’s announcement that it would withdraw from the Federal Direct Student Loan Program. Dr. Tansey referred the question to Mr. Anderson who said that the response among students had not been nearly as negative as he thought it would have been. He said that while some students had expressed concern about their financial situation, other students had positive responses by the move of the college because they see us as being better stewards of the taxpayer’s dollars. Ranee stated that she had met with Dr. Boyette and he too thought it was a good idea for the College to get out of the loan business. Dr. Tansey noted that the national debt is 1 trillion dollars in student debt.

### REPORTS AND RECOMMENDATIONS

Vice Chair Randolph called on the chairs of the Board’s standing committees who gave reports and recommendations as follows:

#### Executive Committee

Vice Chair Randolph said the Executive Committee has met and determined that its members would serve as the Nominating Committee. The Nominating Committee will give its report at the June meeting of the Board. Nominations will also be accepted from the floor at that time.

## Property Committee

Vice Chair Randolph called on Mr. St. Clair, Sr., Property Committee Chair, to present the Property Committee Report. Mr. St. Clair, Sr., noted that the Property Committee met before the Board meeting and the minutes from the previous Property Committee meeting are found on Pages 19 to 21 of the agenda packet and all Trustees had the opportunity to review them prior to tonight's meeting. Mr. St. Clair, Sr., said that the committee approved three items for action by the Board. Mr. St. Clair, Sr., presented the first item – Approval of Revised Facility Usage Policy for Non-Institutional Purposes. Mr. St. Clair, Sr., made the motion to approve the policy with clarifications to be included regarding overtime for police officers. Mrs. Randolph stated that since approval comes as a recommendation from a standing committee, it did not require a second. She called for questions or comments. Hearing none, the motion was approved unanimously by the Board.

Mr. St. Clair, Sr., presented the second item – Approval of Alcohol/Controlled Substance Policy. Mr. St. Clair, Sr., made the motion to approve the Alcohol/controlled Substance policy as presented. Mrs. Randolph stated that since approval comes as a recommendation from a standing committee, it did not require a second. She called for questions or comments. Hearing none, the motion was approved unanimously by the Board.

Mr. St. Clair, Sr., presented the third item – Approval of the Facilities Master Plan Priorities. Mr. St. Clair, Sr., made the motion to approve the Facilities Master Plan Priorities as presented. Mrs. Randolph stated that since approval comes as a recommendation from a standing committee, it did not require a second. She called for questions or comments. Hearing none, the motion was approved unanimously by the Board. Mr. St. Clair, Sr., concluded the committee's report.

## Educational Programs Committee

Vice Chair Randolph called on Dr. Staton, Educational Programs Committee Chair, for a report from the Education Programs Committee. Dr. Staton noted that the Educational Programs Committee met before the Board meeting and the minutes from the previous Educational Programs Committee are found on Pages 63 to 65 of the agenda packet. Dr. Staton said that the committee approved two items for action by the Board. Dr. Staton presented the first item – Approval of BCCC Study Abroad Trip to Ireland Summer 2016. Dr. Staton made the motion to approve the Study Abroad Trip as presented. Mrs. Randolph stated that since approval comes as a recommendation from a standing committee, it did not require a second. She called for questions or comments. Hearing none, the motion was approved unanimously by the Board.

Dr. Staton presented the second item – Approval to increase the maximum student technology fee from \$16 per semester to \$20 per semester. Dr. Staton made the motion to approve the technology fee as presented. Mrs. Randolph stated that since approval comes as a recommendation from a standing committee, it did not require a second. She called for questions or comments. Hearing none, the motion was approved unanimously by the Board. Dr. Staton concluded the committee's report.

### Finance Committee

Vice Chair Mrs. Randolph called on Mr. McGill, Finance Committee Chair, for a report from the Finance Committee. Mr. McGill noted that the Finance Committee met before the Board meeting and the minutes from the previous Finance Committee meeting are found on Pages 81 to 82 of the agenda packet. Mr. McGill said the committee approved two items for action by the Board. Mr. McGill presented the first item – Approval of County Budget Request for Fiscal Year 2015-2016. Mr. McGill made the motion to approve the request as presented. Mrs. Randolph stated that since approval comes as a recommendation from a standing committee, it did not require a second. She called for questions or comments. Hearing none, the motion was approved unanimously by the Board.

Mr. McGill presented the second item – Approval to write-off bad student accounts. Mr. McGill made the motion to approve the request as presented. Mrs. Randolph stated that since approval comes as a recommendation from a standing committee, it did not require a second. She called for questions or comments. Hearing none, the motion was approved unanimously by the Board. Mr. McGill concluded the committee report.

### Personnel Committee

Vice Chair Randolph called on Mrs. Davis, Personnel Committee Chair, to present the report from the Personnel Committee. Mrs. Davis said that the Personnel Committee met before the Board meeting and minutes from the previous Personnel Committee are found on Pages 95 to 96 of the agenda packet. Mrs. Davis said the committee had no items to bring before the board.

### President's Report

Vice Chair Randolph called on Dr. Tansey to present the President's Report. Dr. Tansey presented the report as follows.

1. Approval of Summer Work Hours Schedule. Dr. Tansey asked for approval from the Board to begin Summer Operating Hours effective May 11, 2015 through Thursday, July 30, 2015. Under the proposal, the daytime operating hours for the College would be 7:30 a.m. to 5:30 p.m. Monday through Thursday with a 30 minute lunch for a summer work week of 38 hours. Mrs. Randolph called for a motion by the Board to approve the schedule. Upon motion by Mr. Wall and a second by Mr. McGill, the Board unanimously approved the schedule.

2. Dr. Tansey directed the Board's attention to a written report of her activities from February 4, 2015 through April 7, 2015 found on Pages 114 to 116 of the agenda packet. There were no questions.
3. Dr. Tansey directed the Board's attention to two emails from Pat Akers regarding the recent eastern meeting of the North Carolina Community College Leadership Program. The emails were found on Pages 117 to 118 of the agenda packet. Dr. Tansey called on Mrs. Gerard to present an overview of the program of which she is a current participant. Mrs. Gerard said it has been very valuable.
4. Dr. Tansey directed the Board's attention to a copy of draft legislation found on Pages 119 to 120 of the agenda packet that would transfer all services for Washington County to Beaufort County Community College. She noted that the bill had been filed in the N.C. House of Representatives and had been referred to the Committee on Education – Community Colleges. She noted that Rep. Paul Tine had not found a sponsor of similar legislation in the Senate. She indicated that she would keep the Board apprised of its movement through the N.C. General Assembly.
5. Dr. Tansey directed the Board's attention to the Trustee Calendar of Events making note of joint meeting with the Beaufort County Commissions on April 13, Foundation meeting on April 14, Gullfest on April 18 to 19, Associate Degree Nurse Pinning Ceremony on May 14, Graduation of May 14, and Basic Law Enforcement Training Graduation on May 21.

#### NEW BUSINESS

1. Draft Bill 2015-MK-18A (1)-v-7. Dr. Tansey referred to the previous discussion of the legislative transferring all services for Washington County to Beaufort County Community College
2. Student Club Activities. Dr. Tansey presented a new form for student organizations to complete whenever they plan to distribute information or items at a campus event. She noted that Mr. Anderson will share the form with the clubs and their advisors on Wednesday following the Board meeting. She called on Mrs. Rane Singleton who advised the Board that under North Carolina General Statute 115(C)-81 contraceptives cannot be distributed on high school campuses. Since Beaufort County Community College houses a high school, under that statute it is illegal to distribute contraceptives on the campus.

#### ADJOURNMENT

Vice Chair Randolph called for a motion to adjourn. The board unanimously approved a motion by Mr. McGill and a second by Mr. Lewis to adjourn. The board adjourned at 8:30 p.m.

#### NEXT BOARD MEETING

The next Board of Trustees meeting will be Tuesday, June 2, 2015

Respectfully Submitted,

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Betty Randolph  
Vice Chair

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Barbara Tansey, Ph.D.  
President

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Date